

Review and tailor the contents of this generic risk assessment to meet your school's individual circumstance. Actions determined as required but not yet in place should be moved from the 'What are you already doing?' column to the 'What further action is necessary?' column. You may also want to add specific actions relating to your school in this column. Record any other **significant** findings and actions required to reduce risk further where existing controls are insufficient, assigning these actions to an appropriate manager or member of staff.

RISK ASSESSMENT FOR:

- Full opening to all students in all year groups in September- no bubbles or self-isolating close contacts (unless staff are not double vaccinated)

Establishment: Sirius Academy West	Assessment by: GRA Reviewed 29 th November 2021- GRA Reviewed 3 rd January 2022- GRA Reviewed 21st January 2022- GRA	Date: Sept 2021 Nov 2021 Jan 2022 Jan 2022
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What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done	Further action by who?	Further action by when?	Done
Maintaining social distancing with pupils/ staff/ minimising contact	Staff, pupils Exposure to virus through coughing, sneezing, physical contact	<ul style="list-style-type: none"> • Split KS3 & KS4 lunch and break times • Resource areas and digital provision split for KS3 and KS4& 5 • Servery shield protection to be put in place • Markings / signage in place in corridors to control movement • Students have remained in separate year groups for entering and exiting the academy. • Staff who are not double vaccinated to try and maintain social distancing to limit self-isolating if identified as a close contact to any positive cases. • Larger meetings to be virtual when appropriate. TEAMS is available for 	Review infection rates and if needed re introduce masks for communal areas – masks re introduced in communal areas for staff, students and visitors on Monday 29-11-21 after updated DFE guidance.	GRA VHO	1/09/21	Y	GRA	29/11/21	Y
			Masks re introduced for classrooms for students. Staff to wear masks in classrooms where appropriate	GRA		GRA	04/01/2022	Y	
			Meetings to be remote via TEAMS including briefing, Twilight, CPD	GRA		GRA	29/11/2	Y	
			Parental meetings to be socially distanced	GRA		GRA	29/11/21	Y	
			Staff not to car share	GRA		GRA	29/11/21	Y	

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		<p>all staff (Trust meetings/ cross school or phase)</p> <ul style="list-style-type: none"> Shared office spaces to maintain use of Perspex shields. Classroom doors to be open and well ventilated. CO2 monitors to be regularly checked 	<p>Assemblies to be remote</p> <p>Assemblies to be re-introduced from 31st January 2022 – staff to socially distance</p> <p>Masks in classrooms are no longer mandated Thursday 20th Jan</p> <p>Masks in communal areas no longer mandated Thur 27th Jan</p>				GRA		
Maintaining social distancing with parents / visitors	<p>Staff, pupils, visitors, parents</p> <p>Exposure to virus through coughing, sneezing, physical contact</p>	<ul style="list-style-type: none"> Connect Ed In App Messaging and Translation tool Markings and signage on school drives / entrances to school buildings to encourage maintenance of social distancing and mask wearing Hand sanitizer available at school reception entrance for all visitors Supply staff to follow visitor protocol 	<p>Review infection rates and move to on line parental event including open evenings if necessary</p>	GRA	01/09/21	Y	GRA	Weekly	Y

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Contamination of equipment or resources	Staff, pupils Exposure to virus through contaminated equipment or resources	<ul style="list-style-type: none"> All equipment that has been used is cleaned / disinfected daily or between users Stocks of disinfectant and cleaning products monitored weekly to maintain appropriate levels Additional hours for cleaning staff, including provision for cleaning during the school day Resource centres now split into KS3 & KS4 to separate usage and minimise contact 		Site	01/09/21	Y			
Lack of staff to teach / supervise pupils due to high staff absence	Pupils Lack of supervision	<ul style="list-style-type: none"> All staff inform line manager by 7am if they will be unable to attend work due to illness including symptoms, positive LFT or PCR and any staff who are not vaccinated and need to SI due to CC Staff access testing promptly to identify accurately when they can return to work. LFT for twice weekly asymptomatic testing and PCR for when symptoms are being displayed Guidance covered on training day in Sept and regularly in briefing for maximum understanding. GRA meet weekly with HR to discuss staffing 	LFT no longer have to be followed up with PCR- temporary measure from Gov guidance 11-01-22	GRA	01/09/2021	Y			

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		<ul style="list-style-type: none"> Staff on leadership to be used if access to external supply is limited. GRA has information fortnightly from PH teams re infection rates Move to remote learning for specified year groups if the building cannot be opened safely. 	Plan for move to remote learning for a specified year group	APR	Jan				
Pupils / staff becoming ill with symptoms whilst on site	Pupils / Staff / Families High risk of infection if exposed	<ul style="list-style-type: none"> Clear information provided to staff and pupils regarding symptoms to be aware of – procedure in place to report these promptly to SLT Designated room to isolate pupils with symptoms set up (well ventilated and thoroughly cleaned after use) PPE provided for staff members supervising pupils with symptoms. (Fluid-resistant surgical mask) Parents are contacted promptly to collect pupils with symptoms Staff with symptoms sent home for PCR test First aid qualified staff updated and certificates renewed. Letters sent to pupils identified as close contacts of positive cases advising daily LFT for 10 days from contact 	Monitor positive cases daily and sent weekly reports to SLT and Trust. Inform PH if any outbreak amongst staff or year groups.	GRA/VHO	01/09/2021	Y	GRA	Weekly	Y

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		<ul style="list-style-type: none"> Remind staff and parents via bulletins/ myed to re-read the instructions for taking LFT to ensure accuracy in testing. 	<p>riefing message – GRA yEd - AKA</p>						
<p>Exposure to virus when managing intimate care needs / first aid of pupils</p> <p>Risk of exposure when working with some pupils with SEND or behaviour issues (eg: spitting, restraining etc...)</p>	<p>Staff</p> <p>Risk of infection due to exposure to bodily fluids or physical contact</p>	<ul style="list-style-type: none"> Identified room(s) for managing intimate care / first aid PPE provided for staff when managing intimate care / first aid needs. (Fluid resistant surgical mask, disposable gloves, disposable apron). If there is a risk of splashing to the eyes from coughing, spitting or vomiting then eye protection should also be worn). Potential pupils identified in school and personalised risk assessment / handling plan in place, including provision of PPE for staff if appropriate 	<p>Staff who are 28 weeks pregnant no longer required to work from home (Gov Guidance 14-12-22). H&S RA completed and amendments made if necessary. Reviewed regularly.</p>	VHO VRT	01/09/2021	Y			
High risk staff / pupils	Clinically vulnerable staff / pupils	<ul style="list-style-type: none"> All staff previously identified as CV or ECV are now advised to work. Individual RA in place via HR if appropriate 	<p>Review guidance for pregnancy in the new year – updated above.</p>	GRA	01/09/2021	Y	GRA	04/01/22	
Transport to school	Pupils	<ul style="list-style-type: none"> Parents / pupils encouraged to walk or cycle if possible 		GRA	01/09/2021	Y			

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	Risk of exposure for pupils travelling on mini buses / school buses / public transport	<ul style="list-style-type: none"> Follow 'Coronavirus (COVID-19) safer travelling guidance for passengers' Staff encouraged to not car share if possible Masks to be worn on school mini bus and students to socially distance if possible 							
Mental health and wellbeing	Staff / Pupils / Families Impact on emotional health and wellbeing. Anxiety, depression. Absence.	<ul style="list-style-type: none"> Curriculum to include resources to support mental health and wellbeing of pupils with access to support from ELSAs, The Hub, Barnardos, Corner house, AdvoTalk, School Nurse, etc. Information sent to parents with sources of support for mental health and wellbeing Ongoing support for staff from Educational Psychologist / counselling services and the onsite MHSP 	Provision reviewed and PSHE responsive to spikes in CPOMS of concerns.	VST/ AKA	01/09/2021	Y	AKA	Ongoing	Y

Risk assessment to be regularly reviewed